



meet your planner

about me

My name is Elizabeth, I am the lead planner at Your Wedding Boutique. Throughout my 10 years of experience in the event industry I have worked in every aspect of events - from starting in the catering industry to my current work at <u>Trias Flower</u> where I get to work with textures, colors, and flowers!

As a wedding planner, my priority is to help create a lifelong memory that speaks volume to both you and your guests, focusing on aesthetics, budget, communication, and service. If you are searching for an event planner, here's what you should know about me

I am a perfectionist, but still maintain a very "outside of the box" way of thinking and am completely obsessed with anything wedding. Planning weddings might mean stress, but I will take on yours as I do manage stress very well. I will share enjoyment and excitement helping you plan your wedding and partake in making your day a perfect one. From the day you search venues to your last dance, my attentiveness, professionalism, competence will assure your vision be brought to life and your wedding, an unforgettable one.

CONTACT INFO:

Phone: 786-514-2013

Email: Eliq@yourweddingboutiquemiami.com

SOCIALS

Instagram: your_weddingboutique

WEBSITE:

www.yourweddingboutiquemiami.com







Planning Design Services



If you are the couple who does not have the flexibility to add into your schedule all the time and research needed to plan your wedding vision perfectly or are dreaming of a destination wedding celebration. This is the service for you.



Perfect for the couple who have booked the venue, have ideas and inspiration, but doesn't have the time or experience to execute all aspects of a wedding.

This service will develop a cohesive plan, design and concept that is reflective of your unique personality.



If you have already planned out all the details of your wedding, but need a team to make it happen, this service will allow you enjoy the experience of getting married!



I help you with the visual aesthetics of your wedding decor and floral, such as choosing a color palette to creating beautiful centerpieces.

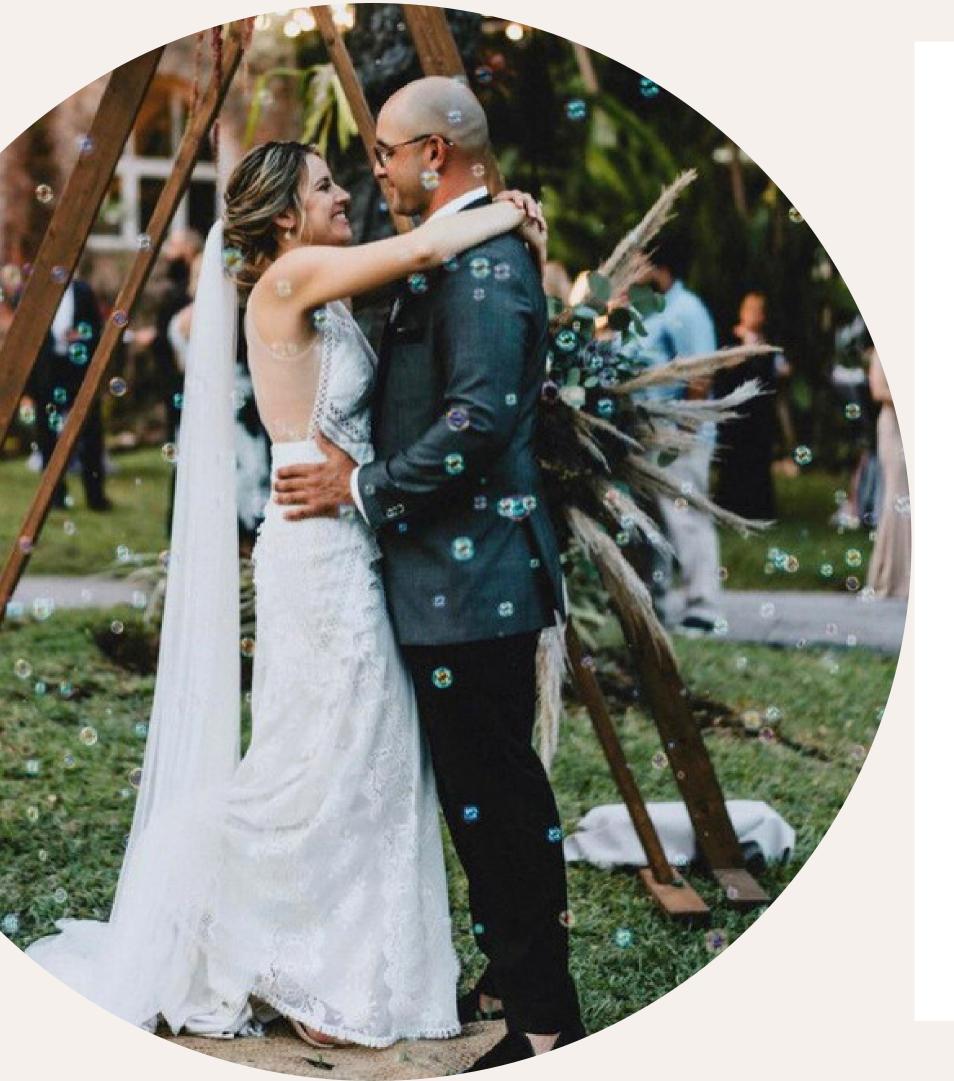
Wedding Destination & † Full Planning Services

- Initial Consultation Gather information from bride and groom budget, vision and locations.
- Shareable full wedding planner google agenda.
- Up to 8 in-person meetings and unlimited phone calls, texts and email communication.
- Assistance developing your ideas, concept, theme and decor.
- Wedding professionals selection caterers, entertainment, rentals, photographer, videographers, production and more.
- Vendors contracts, reviews, negotiation and coordination.
- Preliminary walkthrough Assess welcome area, ceremony, cocktail and reception locations.
- Ceremony processional and recessional assistance & rehearsals.
- Develop bride, Groom and bridal party timelines.
- Digital floor plans and seating layout.
- Collect ceremony and reception items (You may send items to my office within 30 days of your wedding day)
- Wedding day coordination 8 to 10 hours of service

 Click here to read details







Partial Planning Services

- Initial Consultation gather Information from bride and groom budget, vision, locations.
- Assistance developing your ideas, concept, theme and decor.
- Shareable full Wedding planner google agenda.
- Up to 6 in-person meetings and unlimited phone calls, texts and email communication.
- Wedding professionals selection caterers, entertainment, rentals, photographer, videographers, production and more.
- Ceremony processional and recessional assistance.
- Develop bride, broom and bridal party timelines.
- Collect ceremony and reception items.
- Wedding Day Coordination 8 to 10 hours of service

 <u>Click here to read details</u>



planning tools

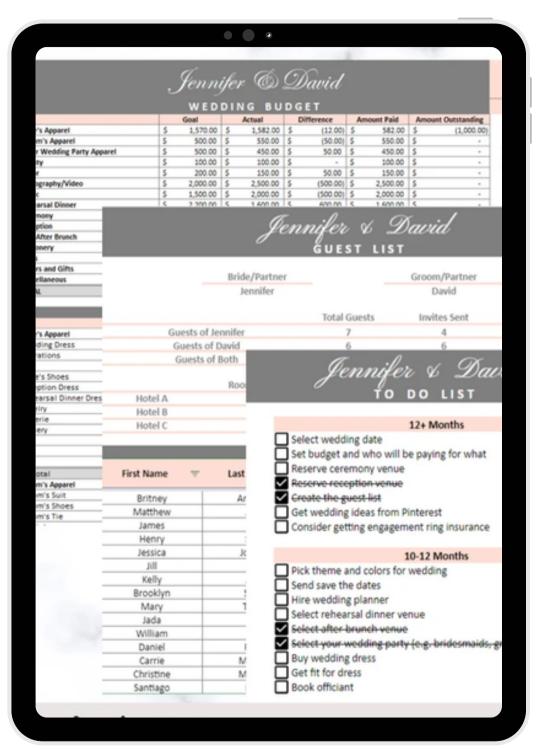
Communication is key!

As a team we will accomplish all tasks that need to be in place before your wedding day.

I offer a shareable online planner with my services
A key tool for all of us.
This Wedding Planner will help us to:

- Track and organize your wedding budget expenses.
 - · Manage your guest list.
- · Know everything you need to do before and after the wedding day.

Wedding budget and summary
Wedding vendors and contracts
To do lists and Checklist
Guest list tracker, attendance, and guests meals.
Wedding timelines for wedding party and vendors.



Here's a video of the Wedding Planner if you want to see more details:

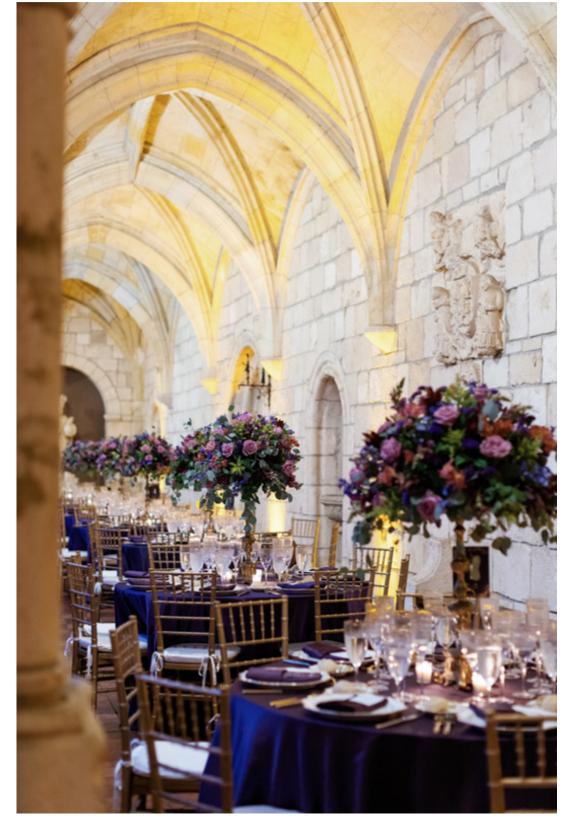
Clieck here to see video

some of my previous work





purple mood



Page 7 of 12

Feeling the bluez

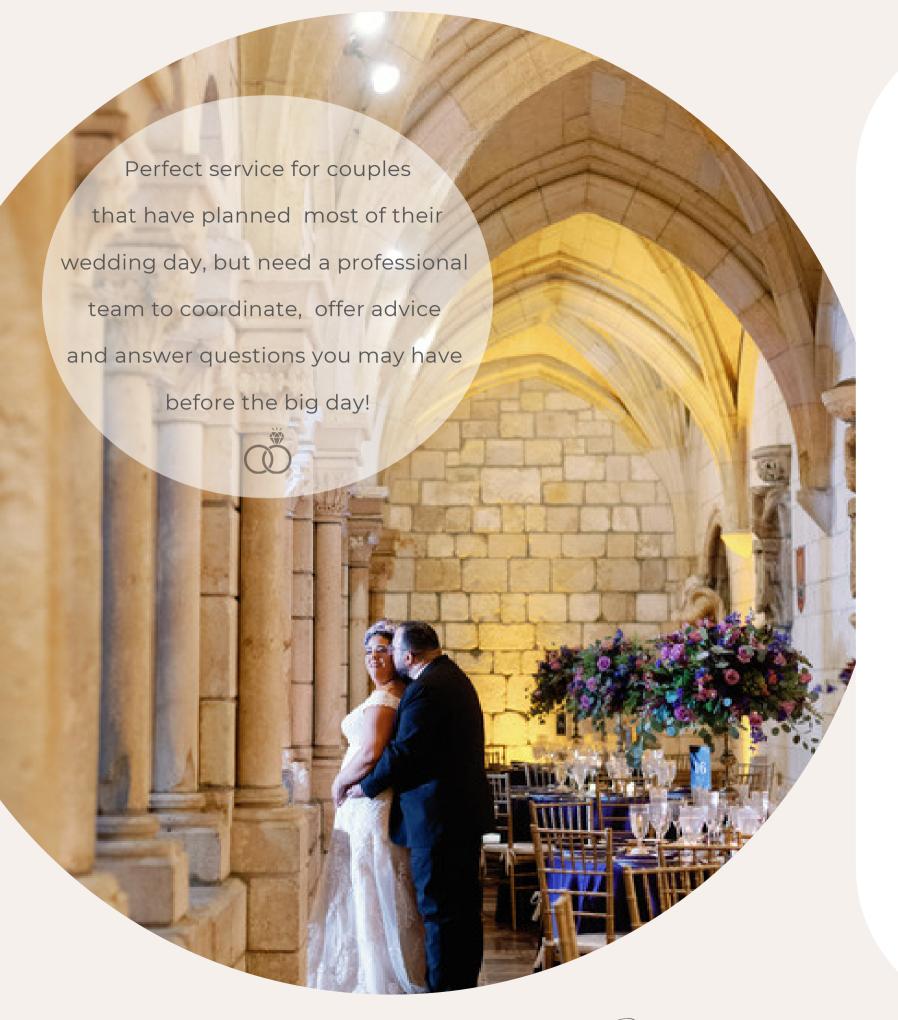








Page 8 of 12



Wedding Day - Coordination Services

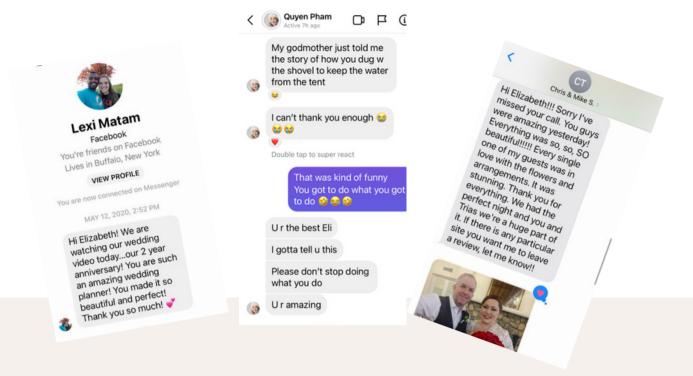
Coordination services are included with my full and partial planning

- Visit ceremony / reception location Comply with venue guidelines, discuss lay out set up and logistics.
- Up to 2 in-person Meetings Unlimited phone calls, texts and email.
- Develop bride, groom and bridal party timelines.
- Ceremony and Reception
 Collect ceremony and reception Items.
 - Ceremony set up oversee and place ceremony items in the right place - ring pillow, unity candle, programs etc.
 - Set up reception items Welcome table, wedding favors, pictures, seating chart, place cards and other items.
 - Vendors
 - Act as point of contact.
 - Develop timelines and floorplans.
 - Collect and distribute outstanding payments.
 - Manage all vendors drop offs and oversee set up based on approved floor plans and final contracts
 - Oversee vendors pick up time
- Floral concierge service Assist with bridal party flowers (Bouquets, boutonnieres, corsages and hair pieces).
- Up to ten hours on-site services enjoy every moment of your wedding day!



"If you're wondering whether you really need a wedding planner the answer is Yes! Especially one like Elizabeth"

By Adrian M.



reviews

Hiring Eli was the absolute BEST part of our wedding planning experience. Eli's friendly, professional, and reliable personality makes her a natural planner. She has a genuine passion for weddings and makes you feel at ease with her calm disposition. Eli understood my vision and presented her suggestions in a way that empowered me to make informed decisions throughout the process. It was incredibly helpful to have Eli's presence in the days leading up to and on the most special day of my life. I would recommend Eli to anyone getting married. I was truly at peace on the day of my wedding knowing all of the details were understood and handled.

By Morgan S

Elizabeth was a huge asset to my daughter's destination wedding! Truth be, my daughter was coming "home" to be married, but she lives in San Francisco and I needed someone to guide us and execute the vision my daughter wished for. From the very start Elizabeth was ready to tackle it all! She always managed to accommodate the many calls across timelines, managed all the vendors and helped transform the venue into perfection for my daughter's wedding day!





The Investment

My service fees depend on the various locations we need to cover, the amount of guests for each event day, logistics we need to arrange and manage, and additional event days such as bridal showers, next day brunches and any additional event you would like to incorporate.

DESTINATION & FULL PLANNING

I will guide you every step of the way. From site search to your wedding design.

If you are the couple who does not have the flexibility to add into your schedule all the time to plan your wedding vision perfectly or are dreaming of a destination wedding celebration.

PARTIAL PLANNING

Let me pick up your plans where you are and lead you to the altar! Perfect for the couple who has the place, ideas and inspiration, but doesn't have the time or experience to execute all aspects of a wedding. This service will develop a cohesive plan, design and concept that is reflective of your unique personality.

COORDINATION SERVICES

If you have already planned out all the details of your wedding, but need a team to make it happen, this service will allow you enjoy the experience of getting married!

\$3,750 \$1,200

To request a formal proposal click on the link below and fill out my initial form.

Clickhere to Request Proposal

THANK YOU

Thank you for taking the time to inquire about my services

Eli 2.